

Information for Parents

Absences and Lates: Please telephone the school office before 10 a.m. on days that your son or daughter will be late or absent. When he or she returns to school after a period of absence, please send a note. If your son or daughter must leave school before 3 p.m., please send a note beforehand.

Change of Personal Information: Please notify the school office if your son or daughter's address, telephone number, custody or guardianship, or immigration status changes.

Leaving the Property: Students may not leave the school building during the day. Lunch is provided.

Field Trips: During the school year, the students are expected to participate in several field trips. These are of an academic or social nature. Students gain or lose credit dependent upon their participation. The social and physical development of your son or daughter is considered to be of the greatest importance. Group fun and fresh-air outings help a child grow into a well-rounded individual.

Honour Roll: Students who receive the highest academic average (in the 90% range) in their Grade Level, will receive the class Honour Roll Certificate for the term. Other students, whose results during a term are above 90% will receive Certificates of Praise.

Fire Drills: Fire instructions are given to each class during the first weeks of the school year, and several school fire drills are held.

Please Note: The School Administration retains the right to create, re-activate,

and/or change rules and regulations at any time during the year.

How to Be a Good Citizen THE SEVEN PILLARS OF GOOD CHARACTER

1. Do your share to make your school, your community, and the world a better place.
2. Take responsibility for what goes on around you.
3. Participate in community service.
4. Help take care of the environment.
5. Be a good neighbor.
6. Treat other people with respect and dignity.
7. Follow the rules of your family, your school, and your society.

How to Enjoy the Day

1. Arrive by 8:30 a.m.
2. Don't forget your school tie. Tuck in your shirt.
3. Remember to wear your "blue" and your school shoes.
4. Stay downstairs during lunch-time.
5. Don't chew gum.
6. Sit up straight, facing forward, at your assigned desk .
7. Keep valuable things with you.
8. Do not bring sharp objects to school.
9. Be respectful and keep your desk and classroom neat.
10. Use the bathroom only at recess and lunch.

Student Code of Conduct

2011 - 2012

The Uniform and Appearance

- 1- *The full uniform with tie and school vest is worn to, during, and returning from school. This includes conservative black dress shoes (not sneakers), the school tie and the sweater-vest or blazer. Shirts must be tucked-in. A black belt is worn. Low-riding, tight or baggy pants / trousers. are not permitted. On school outings if permission is given, students wear clothing that is modest and un-revealing.*
- 2- *Students do not wear jewelry, or have piercings, studs or rings. Boy's hair is short. It does not cover the eyes, ears, or shirt collar. Students may not dye, stiffen, gel or shave off their hair. Their faces are clean-shaven. They do not wear hats indoors.*
- 3- *Girls dresses reach to the knee. If the dress does not reach their knees, they must wear solid conservative black leotards or the equivalent under the skirt. With knee length dresses, they wear solid-colour black, grey, or navy socks.*
- 4- *A plain over-coat is worn in cold weather. During snow season, they leave a pair of black dress shoes at school. Boots or sneakers are never allowed beyond the entrance.*

Absences and Tardiness

- 5- *Students enter and leave by the front door. They arrive by 8:30 a.m. , and are seated and prepared for class when the 8:45 bell rings. Tardy students will not be admitted once the class-room door has been closed.*

Student Department

- 6- *You must be respectful at all times to teachers and fellow students in what you say and the way you behave. Do not touch another student's property, desk, or person.*
- 7- *To improve their language skills, students speak only English or French in school.*
- 8- *Leave your lunch table clean. Return your tray to the service counter. Eating and drinking, including water is permitted in the cafeteria only. Remain downstairs during lunch-time until the lights are turned off.*

9 - *Smoking and gum chewing is forbidden.*

10 - *Students do not sit on desk-tops, Sit facing forward at your desk, and do not lean against the wall. You may leave class only at recess and lunch-time. Use the washroom at these breaks. Do not enter a classroom other than your own. Running in the hallways is forbidden.*

11 - *Students may not use cell-phones, text, play electronic games, or use i-pods upstairs. They will be confiscated and deposited in the main office.*

School Property and Agendas

12 - *Your desk, books, and classroom must be neat and clean. Keep a complete record of class and homework assignments neatly in your agenda, and have your parent/guardian sign it each week.*

13.- *Do not bring expensive items to school. The school is not responsible for personal property lost, damaged, or left overnight.*

14 – *Computers may be used before and after school and during the morning recess.*

Banned or Restricted

15 - *Laser pointers, knives, exacto-knives, and weapons of all kinds are forbidden. Do not bring a bicycle, motorcycle, skateboard, or skates to school.*

16 - *Students may not receive visitors at school or in the neighbourhood.*

Note:

*The way in which you keep this code of conduct will affect your term average. Repeated infractions may result in **suspension or dismissal**.*

I agree to observe all school rules, as well as spoken directions given by teachers and administrators with regard to proper department, dress, and safety.

Signature: _____

Date: _____

COMPARING SCHOOL SYSTEMS

QUEBEC SCHOOLS	CANADIAN / AMERICAN SCHOOLS
Elementary Cycle 1, Year 1	Grade 1
Elementary Cycle 1, Year 2	Grade 2
Elementary Cycle 2, Year 1	Grade 3
Elementary Cycle 2, Year 2	Grade 4
Elementary Cycle 3, Year 1	Grade 5 And Graduation
Elementary Cycle 3, Year 2 And Graduation	Middle School Grade 6
Secondary Cycle 1 – Sec. 1	Middle School Grade 7
Secondary Cycle 1 – Sec. 2	Middle School Grade 8 And Graduation
Secondary Cycle 2 – Sec. 3	High School Freshman Gr. 9
Secondary Cycle 2 – Sec. 4	High School Sophomore Gr. 10
Secondary Cycle 2 – Sec. 5 And Graduation	High School Junior Grade 11
Cegep (College) Year 1	High School Senior Grade 12 And Graduation
Cegep (College) Year 2 And Graduation	University – Year 1
University – Year 1	University – Year 2
University – Year 2	University – Year 3
University – Year 3 And Graduation	University – Year 4 And Graduation

HIGH SCHOOL GRADUATION REQUIREMENTS

Students in Secondary 4 (Grade 10) and Secondary 5 (Grade 11) must accumulate 54 credits (at least 20 of these credits must be in Secondary 5 (Grade 11)).

4 credits in Sec IV mathematics, 4 credits in Sec IV science and tech, or 6 credits in Sec IV applied science and tech, 4 credits in Sec IV history and citizenship education, 2 credits in Sec IV arts education.	6 credits in Sec V English, 4 credits in Sec V French (base course 504), 2 credits in Sec V ethics and religious culture or physical education and health.
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A CEGEP (the equivalent of Grades 12 and 13) will accept students with Sec IV math as a minimum requirement, nevertheless preferred status will be given to students with sec V math.

Elementary School Subjects

Subjects	Cycle 3	
	Elementary 5	Elementary 6
English Language Studies	☺	☺
Mathematics	☺	☺
Ethics (Morals) and (World) Religions	☺	☺
French Second Language	☺	☺
Art / Music / Drama / Dance	☺	☺
Physical and Health Education	☺	☺
History / Geography / Citizenship	☺	☺
Science and Technology	☺	☺

High School Subjects

Subjects	Cycle 1 =		Cycle 2 =		
	Sec. 1 Grade 7	Sec. 2 Grade 8	Sec. 3 Grade 9	Sec 4 Grade 10	Sec. 5 Grade 11
English Language Studies	6	6	6	6	6
French Second Language	6	6	6	4	4
Mathematics	6	6	6	6	6
Science and Technology	4	4	6	4	6 *
Geography	3	3			
History and Citizenship	3	3	4	4	
Contemporary World					4
Art / Drama / Music	4 + 4	4 + 4	2	2 *	2 *
Media Studies				4 *	
Ethics and World Religions	2	2		4	
Physical and Health Ed.	2	2	2	2	2
POP – Career Planning			4	4	

A WAY TO COMPARE MARKING SYSTEMS

The Traditional System of Grading		The Ministry of Education's Preferred System of Grading			
90% - 100 %	A	Excellent	92%- 100%	5	Advanced
80% - 89%	B	Very Good	75% - 91%	4	Thorough
70% - 79%	C	Average			
60% - 69%	D	Weak	58% - 74%	3	Acceptable
0 % - 59 %	F	Failing	43% - 57%	2	Partial
			33% - 42%	1	Minimal

Advanced = the student has surpassed the requirements of the subject.

Thorough = the student has met the requirements of the subject.

Acceptable = the student has some weaknesses or problems, and is making progress..

Partial = the student needs to work harder to satisfy requirements.

Minimal = the student is below the requirements of the c

THE SCHOOL YEAR - 2011 – 2012

SEPTEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

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13	14	15	16	17	18	19
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27	28	29	30			

DECEMBER

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY

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29	30	31				

FEBRUARY

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26	27	28	29			

MARCH

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25	26	27	28	29	30	31

APRIL

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

Open House. Parents meet teachers and collect books. No classes.	Aug. 26	Christmas Vacation.	Dec. 19- Jan 3
Orientation Days. Students arrive wearing school uniforms. (a.m. only)	Aug. 31, Sep. 1	Teachers Meeting.	Jan. 2
Labour Day. School closed.	Sep. 5	School re-opens. Classes begin.	Jan. 3
First day of regular schedule. Lunch service.	Sep. 7	School Science Fair.	Feb. 11
Homecoming.	Sep. 19	Report Card 2. Parent -Teacher Meeting. No classes.	March 9
Thanksgiving Day. School closed.	Oct. 10	Easter Vacation.	April 5-15
Progress Report. Parent-Teacher Meeting. No classes.	Oct. 14	School re-opens.	April 16
Report Card 1. Parent -Teacher Meeting. No classes.	Nov. 18	Victoria Day. School closed.	May 21
Teacher's Convention. No classes. Teacher's Meeting on the 24th	Nov. 24, 25	School Concert	May 27
International Day.	Dec. 16	End of Year Exams	May-June

QCODE COLLEGE PREP INTERNATIONAL

